Canada Lands Company
Société immobilière du Canada

VIEUX-PORT
OLD PORT
MONTRÉAL

PARC
DOWNSVIEW
PARK

ACCESS TO INFORMATION REQUEST FORM

For official use only

Access to Information Act

Step 1: Federal Institution *(please choose one)*

☐ Canada Lands Company Limited

☐ Canada Lands Company CLC Limited

☐ Old Port of Montreal Corporation Inc.

☐ Parc Downsview Park Inc.

Step 2:
To apply for information under the *Access to Information Act,* complete this form or a written request mentioning the Act. Describe the information being sought and provide any relevant details necessary to assist the Federal Institution. If you require assistance, refer to Info Source (Sources for Federal Government Information) for a description of program records held by the Federal Institution or contact its Access to Information Coordinator at atip-aiprp@clc-sic.ca.

Step 3:
Forward the access request to the Access to Information Coordinator at 1 University Avenue, Suite 1700, Toronto, ON M5J 2P1.

Enclose a $5.00 money order or cheque payable to the Federal Institution selected in Step 1.

Provide details regarding the information being sought (e.g. subject matter, date range, type of records)

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Method of access preferred
(please choose one)

☐ Receive paper copies of the documents

☐ Receive electronic copies of the documents

☐ Examine the documents in government office

Name of applicant

_____

Street, address, apartment | City or Town | Province, Postal Code

_____

Email address | Telephone number

This request for access to information under the Access to Information Act is being made by

☐ A Canadian citizen[1], permanent resident or another individual present in Canada, or

☐ a corporation present in Canada

_____ Signature

_____ Date

[1] Please note that the institution may contact you to verify your identity and confirm that you have a right of access under the *Access to Information Act.*

The personal information provided on this form is protected under the provisions of the *Access to Information Act* and *Privacy Act*